



DEPARTMENT OF THE ARMY
HEADQUARTERS, 447TH SIGNAL BATTALION
15TH REGIMENTAL SIGNAL BRIGADE
FORT GORDON, GEORGIA 30905

REPLY TO
ATTENTION OF

ATZH-TBC

1 August 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Memorandum #8 – Consideration of Others Program (CO2)

1. PURPOSE: To establish the 447th Signal Battalion Consideration of Others Program (CO2)
2. POLICY/PROCEDURES:
 - a. Inculcation of Consideration of Others (CO2) as a value for 447th Signal Battalion is centered on a comprehensive education program, which involves all Soldiers and civilian employees who may be assigned to this unit. The purpose of this program is to enhance trust, cohesion, and readiness by ensuring continual awareness of caring as an organization imperative.
 - b. The CO2 program is a commander's program which instills in all members of the command a belief and understanding in the Army's core values; Loyalty, Duty, Respect, Selfless Service, Honor, Integrity, and Personal Courage. We must build and maintain an Army where people do what is right, where we treat each other as we want to be treated.
 - c. CO2 methodology utilizes small group sessions. Well organized meetings in small groups are the ideal forum for building trust and teamwork within the command. To make these meetings a success, special attention must be given in identifying and training CO2 group facilitators.
 - d. On an annual basis, the model CO2 program for this command's personnel should include the following:
 - (1) All military and civilian personnel must receive 8 hours annually.
 - (2) 447th Signal Battalion will conduct two one hour quarterly sessions (small group discussion with 15-30 personnel).
 - (3) Sessions must be led by trained facilitators, who are appointed by the commander, and attend a three day CO2 facilitator course.
 - e. Leader involvement at all levels is the essential ingredient to a successful program. Training is required to be executed down to the squad, team, or section level. The Battalion Equal Opportunity Representative is available to assist in your efforts.

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f. A successful CO2 program instills the idea of caring for others, and inspires willingness in all members of the organization to take personal responsibility for their attitudes, actions, and words, to include changing them when necessary to promote unit cohesion and teamwork.

3. This policy will be brought to the attention of all personnel assigned to the battalion and a copy of this memorandum will be posted permanently on all unit bulletin boards.

4. Point of contact for this action is the undersigned at 791-7449.



DANIEL J. RUDER
LTC, SC
Commanding

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