



DEPARTMENT OF THE ARMY
551ST SIGNAL BATTALION
15TH REGIMENTAL SIGNAL BRIGADE
FORT GORDON, GEORGIA 30905

REPLY TO
ATTENTION OF:

ATZH-TBB

28 August 2012

MEMORANDUM FOR RECORD

SUBJECT: Policy Memorandum No. 13 – Trainee Promotions

1. References:

a. AR 600-8-19, Enlisted Promotions and Reductions, Chapter 2-3h, dated 09 November 2006.

b. Request to AR 600-8-19, Enlisted Promotions and Reductions, Change to Chapter 2-3h (3), 'Training Promotions,' dated 10 September 2008.

2. This policy letter defines minimum standards for promotion of IET Soldiers to the ranks of PV2 (E-2) and PFC (E-3) without regard to the time-in-service (TIS) and time-in-grade (TIG) upon completion of Advanced Individual Training (AIT) in the 551st Signal Battalion.

3. 551st Signal Battalion categories for promotion eligibility and the minimum standards for promotion eligibility are as follows:

a. **SCHOOLS:** Soldiers must be an honor graduate or distinguished honor graduate from his/her class. Honor graduates are the student graduates who have exemplified themselves by performing their academic studies and physical fitness in an outstanding manner and ultimately rank in the upper 20 percent of their respective class. To receive honors, the graduates must have successfully completed all phases or annex tests the first time administered and did not receive any derogatory or "NO-GO" reports. Honor graduates must have an average grade of 90 percent or better. The distinguished graduate must possess the highest average grade of the class but not less than 95 percent.

b. **APFT:** Soldiers must obtain a minimum of 270 total points on the Army Physical Fitness Test (APFT), scoring no less than 90 points in each event. Failure of any APFT will make the Soldier ineligible for promotion.

c. **SOLDIER OF THE MONTH/QUARTER:** Soldiers who compete in and win the board for either Battalion level Soldier of the month or Soldier of the Quarter, and who receive recommendation for promotion from their chain of command (both the Company 1SG and Company Commander) are eligible for promotion.

d. **STUDENT LEADERSHIP:** Soldiers who serve in a Student Leadership role and successfully demonstrate the Army values, and who receive recommendation for promotion from

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their chain of command (both the Company 1SG and Company Commander) are eligible for promotion.

4. 551st Signal Battalion disqualifiers for promotion eligibility are as follows:

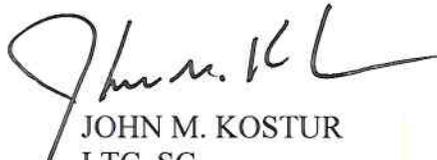
a. SCHOOLS: Soldiers who are removed from class are not eligible for promotion, to include, but not limited to excessive absence, classroom disruption, or multiple exam failures.

b. APFT: Soldiers who fail their End of Course (EOC) APFT are not eligible for promotion. Failure of any APFT disqualifies a Soldier from promotion on the basis of APFT alone; however, Soldiers remain eligible for promotion under the other three categories if they only fail a diagnostic (DIAG).

c. DISCIPLINE: Soldiers are ineligible for promotion if they receive any type of disciplinary action to include, but not limited to UCMJ, AWOL, multiple APFT failures, and police actions.

5. Company Commanders are authorized to promote AIT Soldiers to the grade of PV2 and PFC. Pursuant to this authority, Company Commanders will forward a list of promotable Soldiers with verified eligibility to the Battalion S1 NLT one week prior to the desired promotion date. The Battalion S1 will retain a copy of the promotion certificate and forward to Darling Hall for upload to the Soldiers military record.

6. The point of contact for this memorandum is SFC Warren Hardnett, at (706)791-5687.


JOHN M. KOSTUR
LTC, SC
Commanding