



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, 15<sup>TH</sup> REGIMENTAL SIGNAL BRIGADE**  
**BLDG 25710 BARNES AVENUE**  
**FORT GORDON GEORGIA 30905-5729**

ATZH-TB

20 January 2015

**MEMORANDUM FOR ALL ASSIGNED AND ATTACHED MILITARY AND CIVILIAN  
PERSONNEL**

**SUBJECT: Policy Letter #5: Safety**

**1. References:**

- a. AR 385-10, The Army Safety Program, 27 November 2013.
- b. DA Pam 385-10, The Army Safety Program, 19 January 2010.

2. Every member of the Brigade is responsible for ensuring tasks within their area of responsibility are done safely and to standard. Every accident has a cause that can be mitigated with proper foresight and Risk Management. The Army provides an excellent tool in the Ground Risk Assessment Tool Program for recognizing and reducing many common risks that affect our Soldiers. This can be found on the Combat Readiness Center website: <https://safety.army.mil/> Leaders and Additional Duty Safety Officers may also refer to the 15<sup>th</sup> RSB Safety Standard Operating Procedures for guidance on risk management and SOP development at the unit level.

3. Concern for Soldiers' safety should be the first thought when planning any task. This may be ensuring there is sight and hearing protection provided with lawn mowing details or ensuring a Soldier is properly licensed to operate a vehicle. However, Risk Management is not confined to the limits of Fort Gordon, as many of our Soldiers own and operate Privately Owned Vehicles (POV). Proper counseling from our Soldiers' first line supervisors for those individuals which have POVs is paramount to guarantee they return safely.

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4. For more information on Command Safety, contact the Brigade Safety Officer, SFC Chad Dunfee at (706) 791-0835.

*Marcus Reese*  
MARCUS A. REESE  
COL, SC  
Commanding