



DEPARTMENT OF THE ARMY
HEADQUARTERS, 369TH SIGNAL BATTALION
15TH REGIMENTAL SIGNAL BRIGADE
FORT GORDON, GEORGIA 30905-5000

REPLY TO
ATTENTION OF:

ATZH-TBA

11 June 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter #2 – **Equal Opportunity**

1. It is the policy of this command to support, with all means available, the objectives of the United States Army Equal Opportunity program.
2. Equal and just treatment of Soldiers and civilians affects all aspects of a unit. Unit morale and mission accomplishment have a direct correlation to the proper treatment of each individual. Moreover, it is the correct course of action. Therefore, equal opportunity and fair treatment will always be matters of command concern.
3. I charge everyone of this command—officers, noncommissioned officers, and civilians—to maintain a chain of command which is responsive to the welfare and problems of all assigned personnel and their family members, regardless of their race, color, gender, religion, physical handicap, or national origin. I will tolerate nothing less.
4. Reports of Equal Opportunity/Sexual Harassment should be filed with the Chain of Command. In addition, Company, Battalion, Brigade and Post Equal Opportunity Advisers, the Inspector General, Housing Referral Office, Staff Judge Advocate, Provost Marshall's Office, Criminal Investigation Division, Chaplain, and medical agencies are alternate means of reporting Equal Opportunity/Sexual Harassment.
5. It is imperative that every Soldier and civilian perceive that their success is determined by their abilities, motivation, and performance, and not by favoritism or differential treatment based on race, color, gender, religion, handicap, or national origin. We can ensure this by creating a positive command climate that encourages and rewards honesty, integrity, and the pursuit of excellence, and is free from discrimination, sexual harassment, and improper association.
6. All personnel and family members are protected from reprisal or retaliation for filing complaints. No Soldier or employee may take or threaten to take an unfavorable personnel action, or to withhold or threaten to withhold a favorable personnel action, in reprisal against any person for filing a complaint.
7. A copy of this letter will be permanently displayed on all unit and department bulletin boards. Contact the Battalion Equal Opportunity Leader, SFC Ewing at 791-2295 for any questions.

E-Signed by: BROOKS, SCOTT, DAVID, 1016635150
REPLY to the Office of the Inspector General
BROOKS, SCOTT, DAVID, 1016635150

SCOTT D. BROOKS
LTC, SC
Commanding

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