

Joint C4 Planners Course

(JC4PC)

Reporting / Administration Information Reporting:

Personnel attending the course may be required to report to their respective detachments one day prior to start date, for administration purposes only, then follow-on reporting to the Joint C4 Planners course in Greely Hall, Bldg. 29809, room 232 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730. Please see service specific instructions below.

IMPORTANT NOTE: The last day of the course is a *FULL* training day. It is recommended that all personnel *NOT* make travel arrangements until *after 1800* on the last day of the course or preferably the next day.

U.S. ARMY: On the day of course start, students must report to the Joint C4 Planners course in Greely Hall, Bldg. 29809, room 232 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730.

Students will attend class daily in ACU.

U.S. NAVY : Call DSN 780-7027 or commercial 706-791-7027 to inform the Naval Command of your presence in the area one day prior to course start date (reporting date). If arriving after normal duty hours, students should call the [Command Duty Officer](#) (CDO) at Commercial 706-421-4726.

On the day of course start, students must report to the Joint C4 Planners course in Greely Hall, Bldg. 29809, room 232 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730.

Students will attend class daily in utilities (NWU).

U.S. AIR FORCE: On the day of course start, students must report to the Joint C4 Planners course in Greely Hall, Bldg. 29809, room 232 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730.

Students will attend class daily in ABU; however, the wear of the Blue Uniform is required in accordance with USAF Chief of Staff.

U.S. COAST GUARD: On the day of course start, students must report to the Joint C4 Planners course in Greely Hall, Bldg. 29809, room 232 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730.

Students will attend class daily in normal duty uniform.

U.S. MARINE CORPS: On the day of course start, students must report to the Joint C4 Planners course

in Greely Hall, Bldg. 29809, room 232 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730.

Students will attend class daily in Seasonal Digital MCCUU and Service C/B on Fridays.

DOD CIVILIANS: On the day of course start, students must report to the Joint C4 Planners course in Greely Hall, Bldg. 29809, room 232 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730.

Students will attend class daily in business casual attire.

Lodging:

To obtain on-post [lodging](#) the main check-in point is Griffith Hall, Building 250, Chamberlain Ave. at 706-790-3676. Army installation lodging is now run by IHG, to search for available on-post lodging at Fort Gordon visit the [IHG](#) website. Note: IHG will *NOT* give statements of non-availability.

Army students TDY at Fort Gordon for the JC4PC are attending under the Institutional Training Directed Lodging and Meals (ITDLM) Program. The ITDLM Program requires all TDY Army students to stay in on-post housing. IHG Army Hotels Fort Gordon is provided a listing of all TDY Army students enrolled for the JC4PC in ATRRS. If you are an Army student TDY for the JC4PC, you **MUST** contact IHG Army Hotels Fort Gordon to verify availability **PRIOR** to making off-post accommodations. *All other services are NOT required to stay in on-post lodging.*

IAW Institutional Training Directed Lodging Meal (ITDLM) Policy Memo and Handbook Document 2 dated 2 June 08; all Soldiers (Army, ARNG, & USAR) on TDY status are required to check in at IHG, Griffith Hall, Bldg 250 immediately upon arrival to the post. IHG will either house the student or send them to a specific hotel at no cost of the TDY student.

Dining:

IAW (ITDLM) Policy Memo and Handbook Document 2 dated 2 June 08; all Soldiers (Army, ARNG, & USAR) on TDY status will be issued a meal card to eat in on-post dining facilities. The meal card will be issued on day one of the course. Students will receive per diem during weekends and holidays only.

View [MTSS Fact Sheet](#) for Army Personnel.

Visit the HQDA [ITDLM](#) site for additional information and TDY guidance.

Transportation:

The U.S. Army Cyber Center of Excellence and Fort Gordon does not provide government transportation for students attending training at the US Army Cyber Center of Excellence and Fort Gordon except for AIT students. Sending commands are encouraged to support compact rental cars for those who must fly. The JC4PC highly recommends that TDY students have rental car for transportation.

JC4PC - Reporting / Administration

Last Updated: 15 August 2016

Visit the HQDA [ITDLM](#) site for additional information and TDY guidance.