



DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY SIGNAL CENTER OF EXCELLENCE
AND FORT GORDON
506 CHAMBERLAIN AVENUE
FORT GORDON GEORGIA 30905-5735

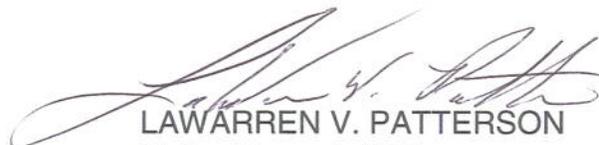
ATZH-CG

AUG 21 2012

MEMORANDUM FOR ALL MILITARY AND CIVILIAN PERSONNEL

SUBJECT: Commanding General's Policy Memorandum No. 1 – Open Door Policy

1. It is my policy that military and civilian members of this command may present to me facts, concerns, and problems of a personal or professional nature, or other issues that they have been unable to resolve with their chain of command. Issues presented may cover the entire spectrum of military and government civilian life.
2. A Soldier or civilian employee should generally, first address issues to their chain of command so that they can be resolved at the lowest possible level. However, I understand that Soldiers and civilian employees may have issues that are too sensitive, personal, or difficult to be addressed by their chain of command. In those situations you may contact either the Chief of Staff at 791-2114 or the Command Sergeant Major at 791-3118, to schedule an appointment with me. The Chief of Staff or Command Sergeant Major will ask you the nature of your issue so that I, and my staff, can be better prepared to discuss your issue when you present it to me during your appointment.
3. Commanders and supervisors will publish this policy memorandum in a manner that ensures Soldiers and civilian employees are aware of my open door policy. At a minimum, commanders and supervisors will post this memorandum in unit/organizational areas.


LAWARREN V. PATTERSON
Major General, USA
Commanding

This memorandum supersedes Commanding General's Policy Memorandum No. 1 – Open Door Policy, dated 11 May 2011