DEPARTMENT OF THE ARMY
HEADQUARTERS, 15TH REGIMENTAL SIGNAL BRIGADE
606 BARNES AVENUE
FORT GORDON GEORGIA 30905-5729

REPLY TO
ATTENTION OF

ATZH-TB

4 September 2012

MEMORANDUM FOR ALL ASSIGNED AND ATTACHED MILITARY AND CIVILIAN PERSONNEL

SUBJECT: Policy Letter #7: 15th Regimental Signal Brigade Family Readiness Groups (FRG)

1. References:

a. AR 600-20, Army Command Policy, paragraph 5-10b (7) (g), 18 March 2008/RAR 004, 4 August 2011.

b. AR 608-1, Army Community Service Center, Appendix J, 19 September 2007/RAR 21 December 2010.

2. The institutional Army is an integral component of ongoing overseas contingencies. Soldiers from the 15th Regimental Signal Brigade (RSB) are deployed worldwide. It is imperative that 15th RSB units develop and maintain viable FRGs to support our families and provide a conduit for information sharing. FRGs are a command responsibility and effective tools for providing that support.

3. The FRG is an official command-sponsored organization of Soldiers, family members, Civilian employees, and volunteers belonging to a school/center or unit. It provides an avenue of mutual support and assistance, and a network of communications among family members, the chain of command, and community resources. The FRG also provides feedback to the command on the state of the unit "family."

4. Reference 1b is the Department of the Army's guidelines and information on FRGs. It is designated to assist commanders and family volunteers in the establishment and operation of their FRGs.

5. I fully support FRGs and direct each subordinate unit to establish a functioning FRG. The minimum requirements for 15th RSB FRGs are:

a. Establish and maintain an organizational phone/e-mail tree/contact rosters (chains of concern) which will include the geographically dispersed families of our Soldiers.

b. Identify a unit point of contact (POC) to establish and maintain contact with the Army Community Service (ACS) Center and the Fort Gordon Family Readiness Support Assistant.

c. At the battalion level establish and maintain a FRG site as a means of providing online information to our families (www.armyfrg.org).

6. Commands that have Soldiers separated from their families due to Permanent Change of Station (PCS), Temporary Change of Station (TCS) or Temporary Duty (TDY) will maintain a positive FRG link to the families that are residing in the Central Savannah River Area and whom are geographically separated from the Soldier's assigned/losing unit. This FRG link will continue until the Soldier's family has relocated and are adequately supported by the gaining unit. Units should focus on helping family members meet the demands of prolonged separations. The minimum requirements for command teams when assisting with a geographically dispersed Soldier's family members are:

a. Contact the family every 30 days, more frequent contact is encouraged if appropriate.

b. Visit local families once per quarter.

c. Families will be invited to all FRG events and unit functions, changes of command/responsibilities, lunches, dinners, balls and any other family/military events.

7. The following goals will ensure FRGs contribute directly to the training mission and Soldier readiness:

a. Establish connections with all families (including those of geographically dispersed Soldiers).

b. Support the mission through provision of support, outreach, and information to all families.

8. Point of contact is the Brigade S1 at, usarmy.gordon.sigcoe.list.15rsb-hhc-s1.

STEPHEN A. ELLE
COL, SC
Commanding